

Public Safety Branch
Fire Group
Fire Series

FIRE TRAINING CHIEF

02/85

CHARACTERISTICS OF THE CLASS:

Under direction, performs work of considerable difficulty in establishing and coordinating in-service training programs for firefighting personnel; and performs related work as required.

EXAMPLES OF DUTIES:

Determines areas for training programs, conducts research and prepares materials to be used in firefighting training programs; conducts basic firefighting school for probationary firemen; conducts general and specialized training classes in all areas of firefighting and fire prevention, including equipment use and handling, special hazards, radiation, first aid, flammable liquids; trains command personnel in proper techniques of firefighting and fire prevention; coordinates all departmental training programs; grades recruits and makes recommendations as to capacity of probationary employees to qualify for permanent status; issues protective clothing; supervises care and maintenance of fire academy grounds, buildings and equipment; keeps training records; gives and grades examinations to recruits and other personnel; works with personnel department employees on civil service examination material; responds to multiple alarm files.

MINIMUM QUALIFICATIONS:

Training and Experience: Completion of an associate degree in Fire Technology or a related field and eight years of firefighting and fire prevention experience with the El Paso Fire Department, including two and one half years in the rank of Captain, Fire Assistant Marshal or above; or an equivalent combination of training and experience; must be eligible for certification as a "B" instructor by State Commission on Fire Protection Personnel Standards.

Knowledge, Abilities and Skills: Comprehensive knowledge of firefighting principles and techniques; comprehensive knowledge of the principles and practices of investigation and determining causes of fires; comprehensive knowledge of first aid; comprehensive knowledge of firefighting equipment and material.

Ability to teach by classroom and demonstration methods the practices and techniques of firefighting; ability to plan, organize and supervise programs of in-service training; ability to express oneself clearly and concisely, orally and in writing; ability to establish and maintain effective working relationships with fellow employees, trainees and the general public.

Director of Personnel

Department Head